Let
MasterType Accounting & Business Services, P.C.
Come to the Rescue

MasterType Accounting & Business Services, P.C.

Your Partner In Success
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Do You Dread Monthly Sales Tax Return Preparation?

MasterType Accounting & Business Services, P.C. can eliminate the hassles of filing your sales tax with the State of Illinois.

All **you** have to do is:

- <u>provide</u> us with the information required for us to determine the correct amount of sales tax due

<u>We will:</u>

- <u>do</u> all the calculations for you
- <u>file</u> the sales tax return for you
- <u>provide</u> you with a PDF copy of the filed tax return

The sales tax due will be electronically withdrawn from the bank account you specify on the due date.

CALL TODAY
for more information

773-792-1910

You would provide us with: (no later than the 5th business day of each month)

- Total sales for the month
- Sales tax collected for the month
- Deductions (such as out-of-state sales, tax-exempt sales, etc.)

- **We will** provide **you** with a PDF copy of the sales tax return that is prepared and electronically filed, which will indicate the amount of sales tax due, and the amount of sales tax paid (and how the sales tax is paid).

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The information required to file your sales tax return will depend on the type of business, what types of sales tax you collect, etc.

<u>We will:</u>

- <u>**meet with you**</u> prior to the first sales tax return that we prepare for you to determine the information required to properly file your sales tax returns
- <u>look at</u> your accounting system to determine whether or not your accounting system is capable of providing us with reports which contain the required information.

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