

INCOME TAX SERVICES

Please take a few moments to answer the following questions. Then consider the **benefits** we can provide if **MasterType Accounting & Business Services, P.C.** prepares your personal and/or business income tax return(s).

- Are you taking advantage of all the deductions that may be available to you?
- Do you have a complex tax return?
- Are you aware of all the tax law changes that took effect and may affect you in 2009?

If you answered “**NO**” or “**I’M NOT SURE**” to the first or third question, or if you answered “**YES**” to the second question, then **MasterType Accounting & Business Services, P.C.** can provide many **benefits** to you.

The **benefits** of using **MasterType Accounting & Business Services, P.C.** include:

- Competent income tax preparation by a professional income tax preparer
- A knowledgeable income tax preparer who stays current on changes to income tax laws
- Drop off or mail your income tax documentation to our office – we provide all the necessary forms you need
- **FREE** E-file of your Federal and State tax return(s) (when available)
- We **NEVER** sell, rent, or give your information to any third party, except when required by law
- We process your tax return within 24 to 48 hours after receipt of your documentation at our office
- We **ALWAYS** contact you by email or by phone when your tax return is completed and ready to be e-filed
- We **ALWAYS** provide you with a signed copy of your tax return
- **Tax Returns will not be released to client for removal from our office (even in “draft” printed or PDF format), or e-filed until our fees are paid in full. This is NON-NEGOTIABLE.**
- We retain a PDF copy of your tax return for a maximum of 3 years
- We may contact you from time to time to alert you to new changes in tax law that may affect you during the year

CALL US TODAY to begin receiving the **benefits** we can provide you.



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